

**WATER & SEWER COMMISSION  
MEETING MINUTES – DECEMBER 18, 2018**

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5:30 PM – Conference Room B, 63 Main Street Northborough MA

**MEMBERS PRESENT:** John Meader  
Bryant Firmin  
David Pepe

**ALSO PRESENT:** Scott Charpentier, Public Works Director  
Tim Davison, Water & Sewer Supervisor

Commissioner Meader opened the meeting at 5:33PM.

***1. Consideration of minutes from the September 18, 2018 meeting***

Commissioner Pepe moved to approve the meeting minutes of the September 18, 2018 regular meeting as read, Commissioner Firmin seconded the motion; the vote was all in favor.

***2. Review Assabet Hill & Edmund Hill Water Storage Tank Evaluation Report***

Mr. Charpentier and the Commission reviewed the Assabet Hill & Edmund Hill Water Storage Tank Evaluation Report from Woodard & Curran (W&C) dated December 12, 2018. Commissioner Meader asked if the evaluation considered impacts to system pressures. Mr. Charpentier replied that a thorough pressure model and test was conducted and that those results would be added to the Report. Commissioner Firmin asked if there are negative flow and or pressure impacts to the Edmunds Way neighborhood which is closest to the tank. Mr. Charpentier stated that this specific location will be evaluated.

Commissioner Meader asked why the Edmunds Tank was constructed if it provides little to no benefit, as the W&C report states. Commissioner Pepe stated that the Town was reliant on the municipal wells at that time which could have been the reason. Mr. Charpentier stated that it was constructed around the time of Route 290 and may have been installed to support industrial development in the area in concert with the old 500,000 gallon Assabet Tank.

Mr. Charpentier will have the report updated to address comments and redistribute to the Commission for final consideration. The next step is to prepare a supply and storage disposition and recommendation report for consideration by all stake holders.

**OTHER BUSINESS:**

Mr. Charpentier stated that the West Main Street Sewer Pump Station project is complete and operating well. He further stated that the Route 20 Pump Station grinder is scheduled for installation just after the new year.

Mr. Charpentier informed the Commission that draft meeting minutes will now be posted to the website when there is a period greater than 30-days between meetings.

**Next Meeting:** The next regular meeting is scheduled for January 15, 2019 at 5:30PM.

**Adjourn:** Commissioner Firmin moved the Board vote to adjourn at 6:21 PM; Commissioner Pepe seconded the motion; the vote was all in favor.

Respectfully submitted,

Scott Charpentier  
DPW Director

Documents used during meeting:

1. December 18, 2018 Meeting Agenda
2. September 18, 2018 Regular Meeting Minutes
3. Assabet Hill & Edmund Hill Water Storage Tank Evaluation Report